

COMMISSIONERS COURT MINUTES, REGULAR SESSION, AUGUST 12, 2024

The Terrell County Commissioners Court met on Monday, the 12th day of August 2024, at 9:00 A.M. in the commissioner’s courtroom of the county courthouse in the city of Sanderson, Texas. Notices of the meeting place were posted on a site that was readily accessible to the general public at all times. They remained posted for at least seventy-two hours preceding the scheduled time of this meeting, in compliance with the Open Meetings Act.

The Hon. Dale Carruthers, County Judge, called the meeting to order. The following members of this Court and Officers of the County were present:

Hon. Adam Johnson	Commissioner Pct. 1
Hon. Lupe Garza	Commissioner Pct. 2
Hon. Arnulfo Serna	Commissioner Pct. 3
Hon. Gene Chavez - Zoom	Commissioner Pct. 4

Hon. Raeline Thompson	County and District Clerk
Hon. Pamela Blaylock	County Treasurer
Hon. Kenneth Bellah	County Attorney
Absent	County Sheriff
Carl Esser – Zoom	Esser & Company Consulting, LLC

Commissioner Chavez gave the Invocation and led the commissioner’s court in the Pledge of Allegiance to the United States flag, followed by the Pledge of Allegiance to the Republic of Texas Flag.

Public Comments on Agenda Items – Mary Kay Fair spoke on the dress code and the sign-in paperwork.

Minutes from previous meetings – Commissioner Johnson motioned to approve the July 8th Regular Session, July 23rd Public Hearing, and July 23rd Special Session. Commissioner Serna seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

Terrell County ISD Authorize Final Payment Permanent School Fund Projects – Commissioner Chavez motioned to authorize the Treasurer to pay the final payment of \$47,803.87 for the Permanent School Fund Projects. Commissioner Johnson voted nay. Judge Carruthers seconded the motion, calling for a vote; three members answered “aye,” and the motion carried.



TERRELL COUNTY I.S.D.
SANDERSON SCHOOL
302 N 2nd St.
PO Box 747
Sanderson, TX 79848
PH 432-345-2515 / Fax 432-345-2404



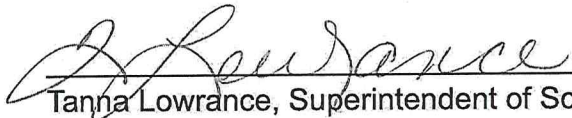
Mrs. Tanna Lowrance
Superintendent / Principal
tlowrane@terrell.esc18.net

Aug 12, 2024

Request for remaining Permanent School Fund balance of **\$47,803.87**. The remaining funds will go towards the following projects for TCISD:

\$13,742.15 to PPG Furnishings for science lab furniture
\$ 6,276.00 to Hertz for science lab tables, counter tops, sinks, fixtures

\$ 20,535.00 to Estes Construction for science lab construction including updating propane lines, water lines, electrical in the science lab, repair to leaking sinks / faucets
\$ 7,250.00 for construction of CTE classroom wall


Tanna Lowrance, Superintendent of Schools
Terrell County ISD
Sanderson Schools

Transferring ARPA Money into Line Item 10-490-154 as General Governmental Services –
Commissioner Serna motioned to transfer the ARPA money of \$11,463.06 into Line Item 10-490-154 as General Governmental Services for the EMS Barn Construction. Commissioner Chavez seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

Grant EMS to Use Funds out of Line Item 10-490-154 to Finish the Building Repairs – Commissioner Chavez motioned to grant EMS \$3,457.00 out of Line Item 10-490-154 to finish building repairs. Commissioner Serna seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

EMS Variance—Commissioner Serna motioned to approve the signing of the EMS Variance. Commissioner Johnson seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

ADAM JOHNSON
Commissioner, Pct. 1
LUPE GARZA
Commissioner, Pct. 2



ARNULFO SERNA
Commissioner, Pct. 3
GENE CHAVEZ
Commissioner, Pct. 4

P.O. Box 4810
Sanderson, Texas 79848

DALE CARRUTHERS
Terrell County Judge

Phone: 432-345-2421
FAX: 432-345-2653


August 12, 2024

Raul Guerrero, EMS Specialist
Office of EMS & Trauma Systems
Consumer Protection Division
Texas Department of State Health Services
401 E. Franklin Ave., Ste: 210
El Paso, Texas 79901-1206

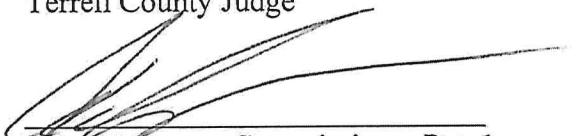
Terrell County Emergency Medical Services requesting for a Variance from the Texas Department of Health to operate the services while not on compliance with the law.

This Variance allows the Provider to operate Emergency Vehicles without meeting the minimum staffing requirement of at least two Certified Emergency Care Attendants while responding to and transporting emergency patients.

There are no other Emergency Medical Service Providers in Terrell County.
If there are any questions on this matter, please do not hesitate to call this office at 432-345-2421.

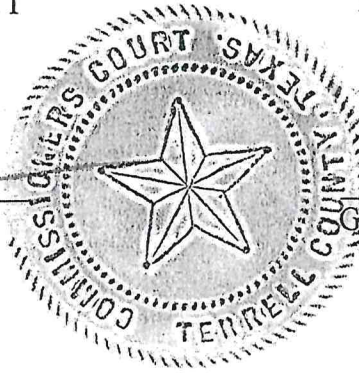
Sincerely,

Dale Carruthers,

Terrell County Judge


Adam Johnson, Commissioner Pct. 1


Lupe Garza, Commissioner Pct. 2


Arnie Serna, Commissioner Pct. 3




Gene Chavez, Commissioner Pct. 4



TEXAS
Health and Human
Services

Texas Department of State Health Services

Jennifer A. Shuford, M.D., M.P.H.
Commissioner

VARIANCE REQUEST GUIDELINES

This document has been prepared to serve as a guide in requesting a Variance from EMS standards with the Texas Department of State Health Services. Please read the instructions carefully. The necessary form(s) are enclosed for your convenience. Should you have any questions, please contact your respective EMS Program Specialist. The following Statute will be considered when reviewing a variance request.

- Sec. 773.052. VARIANCES. (a) An emergency medical services provider with a specific hardship may apply to the department for a variance from a rule adopted under this chapter. The executive commissioner by rule may adopt a fee of not more than \$30 for filing an application for a variance.
- (b) On receipt of a request for a variance, the department shall consider any relevant factors, including:
- (1) the nearest available service;
 - (2) geography; and
 - (3) demography.
- (c) The department shall grant to a sole provider for a service area a variance from the minimum standards for staffing and equipment for the provision of basic life-support emergency medical services if the provider is an emergency medical services provider exempt from the payment of fees under Section 773.0581.
- (d) An applicant for a variance under Subsection (c) must submit a letter to the department from the commissioners court of the county or the governing body of the municipality in which the provider intends to operate an emergency medical services vehicle. The letter must state that there is no other emergency medical services provider in the service area.
- (e) The department shall grant a variance under Subsection (c) if the department determines that the provider qualifies and may deny the variance if the department determines that the provider does not qualify. The department shall give a provider whose application is denied the opportunity for a contested case hearing under Chapter 2001, Government Code.
- (f) The department shall issue an emergency medical services license to a provider granted a variance under this section. The license is subject to annual review by the department. A provider is encouraged to upgrade staffing and equipment to meet the minimum standards set by the rules adopted under this chapter.

P.O. Box 149347 • Austin, Texas 78714-9347 • Phone: 888-963-7111 • TTY: 800-735-2889 • www.dshs.texas.gov

EMS Provider Personnel Variance Request

Name of EMS Provider: Terrell County EMS

EMS Provider License Number: 222001

Address: PO Box 116

City: Sanderson State: Tx Zip: 79848

Telephone: 432 234 1708 Email address: ems.director@co.terrell.tx.us

Specify the personnel variance requested and reason(s):
700 character max. If additional space is needed, please attach a Word document.

Sanderson is a remote area, we are not able to staff the ambulance with 2 certified providers daily. Due to this we are in need of a variance that allows us to staff our ambulance with once certified provider and one driver.

Submit a letter to the department from the commissioners court of the county or the governing body of the municipality in which the provider intends to operate.

There is no variance request fee. The need to continue an approved variance will be reevaluated every six months by the Department.

Juliana Pennell
Signature and Printed Name of the Administrator of Record

Date

Signature and Printed Name of the EMS Provider Medical Director

Date

Please submit this request to your respective EMS Program Specialist to start the process.

Link to EMS Regional and Field Office Contacts:

<https://www.dshs.state.tx.us/emstraumasystems/regions.shtm>

Texas DMV Imposition of Optional Fees for FY 2024 – Commissioner Serna motioned to remove the Option B Child Safety Fee by \$1.50 and keep the rest of the fees the same. Commissioner Garza seconded the motion, calling for a vote’ all members answered “aye,” and the motion carried

Adam Johnson Commissioner Pct.1
Arnulfo Serna Commissioner Pct.3

Lupe Garza Commissioner Pct.2
Gene Chavez Commissioner Pct.4



Texas Department of Motor Vehicles


**Imposition of Optional Fees
Calendar Year (CY) 2025**

INSTRUCTIONS: All counties must complete and return this form to the TxDMV via email at: DMV_OptionalCountyFeeUpdates@TxDMV.gov

Please submit at your earliest convenience, but no later than **September 1, 2024**.

COUNTY NAME: TERRELL

SELECT ONLY ONE OPTION BELOW:

OPTION A – No change. This county will charge the same fees in CY 2025. 
Submit this form to TxDMV. A copy of a commissioners court order is NOT required.

OR

OPTION B – The commissioners court has approved fee changes for CY 2025.
Enter amounts for each fee, even those that did not change. Enter zero (0), if necessary.

CY 2025 fees to be collected by your county:

Road and Bridge Fee:	\$ <u>10.00</u>
Child Safety Fee:	\$ <u> </u>
Transportation Project Fee (applicable to Bexar, Brazos, Cameron, El Paso, Hidalgo and Webb counties only):	\$ <u> </u>
Total fee amount to be collected in CY 2025:	\$ <u>10.00</u>

For **OPTION B**, submit this form and a copy of the commissioners court order to TxDMV.

We appreciate your response. Thank you.

Bids for the AC/HEATING for the Convention Center—Commissioner Serna left the Commissioner's courtroom while the Commissioners deliberated over four bids. Commissioner Johnson motioned to accept the bid from Adrian Villa Heating & Cooling for \$75,775.00 for the AC/HEATING for the Convention Center. Commissioner Serna abstained. Commissioner Chavez seconded the motion, calling for a vote; three members answered “aye,” and the motion carried.

ADRIAN VILLA HEATING & COOLING
TACL# B27601E
(830)765-6090
av_heatingandcooling@yahoo.com

ADRIAN VILLA <i>Making DEL RIO Cool Again</i> Adrian Villa 135 Lorean Dr. Del Rio, Tx. 78840 (830)765-6090	INVOICE: INVOICE#: 060124 DATE: 06/01/24
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TO:

Loyola Construction
goyoloyola@gmail.com
PO Box 1942
Del Rio, Tx. 78840
(830)719-6803
SERVICE LOCATION: SANDERSON TX.
Dance Hall Building

Installation of 2 Roof Top units, including all materials, ducts, vents, and thermostats.

Unit information can be available upon agreement of job contract.

NOTE: Electrical is Included in this Bid.

SERVICE CALL	\$70000.0
	0
PARTS AND LABOR	\$70000.0
	0
SALES TAX	\$5775.00
TOTAL DUE	\$75775.0
	0

No. _____
FILED TIME 9:00AM

AUG 12 2024
Rachine Thompson
CLERK, COUNTY COURT, TERRELL CO., TEXAS
BY: _____ DEPUTY

Make all checks payable to ADRIAN VILLA

If you have any questions concerning this invoice, contact Adrian Villa, (830)765-6090

THANK YOU FOR YOUR BUSINESS!

REGULATED BY: TEXAS DEPARTMENT OF LICENSE AND
REGULATION
12157 AUSTIN TX.
1-800-803-9202
1-512-463-6599

Removing Burn Ban requested by Fire Chief Bobby Brotherton – Commissioner Johnson motioned to approve the request from Fire Chief Bobby Brotherton to remove the Burn Ban. Commissioner Garza seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

Terrell County Historical Commission asks to approve new members—Commissioner Johnson motioned to approve Ricker and Christine Ledoux as new Terrell County Historical Commission members. Commissioner Serna seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

R&B Supervisor Fabian Orozco requests New Landfill Rates – Commissioner Chavez motioned to approve the new Landfill Rates presented by Fabian Orozco. Commissioner Garza seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

EFFECTIVE SEPT. 4 2024

Terrell County Landfill AE4

All load requires proof of residency

Penalty for not securing your load \$25.00

Solid Waste Rates

1. local residents – landfill rates per load Suv/Car \$20.00
Pick up/utility trailer 35.00 at residents per load \$50.00
2. Non- local – landfill rate per load \$100.00
3. Commercial load rate local per load \$50.00
4. Commercial load rate non-local per load \$200.00

Recycling

1. Scrap metal, NO freon/compressor per appliance Local residents- \$10.00
per appliance nonresident \$35.00
2. General scrap metal per load local residents - \$ 20.00
General scrap metal per load nonresident \$50.00

Tires

1. Local resident per tire – Small tire \$5.00 Large tire \$10.00
2. Nonresident per tire – Small \$10.00 Large \$20.00

Terrell County will charge a \$25.00 penalty if the rim is left on the tire.

Terrell County does not accept batteries

Executive Session—The Commissioners entered the Executive Session at 9:44 a.m. and closed it at 10:08 a.m.

List of Bills, Ratify Bills, and Other Bills – Commissioner Johnson motioned to approve the list of bills, ratify bills, and other bills. Commissioner Serna abstained. Commissioner Garza seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

Payroll and Utility bills not yet received - Commissioner Johnson motioned to approve payroll and utility bills not yet received. Commissioner Serna seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

Amendments and Transfers – Commissioner Serna motioned to approve the Amendments and Transfers. Commissioner Garza seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

Amendments and transfers

10-490-171 Senior Bus –200.00

10-500-220 Extension Agent telephone--- 400.00

10-520-252 Service Contracts—2,527.88

10-540-350 Street Lights – 870.19

10-540-430 State Court Fees—22,164.67

10-540-430 Sales Tax --- 1943.21

30-720-336 Electricity – 3,688.19

30-720-338 Water – 153.86

40-840-650 Grand Jury—1,000

40-840-630 Attorney Fees—4,931.00

All from 10-310-900 Contingency Fund

10-470-119 Summer Help – 7,152.34 from 20-635-461

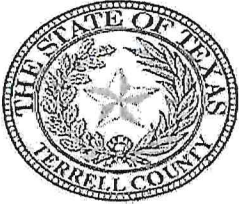
10-470-200 FICA --- 610.36 from 20-635-461

20-640-470 Repairs—68.36 from 20-640-475

Monthly Reports – Commissioner Serna motioned to approve the monthly reports. Commissioner Garza seconded the motion calling for a vote; all members answered “aye,” and the motion carried.

Sheriff’s Department
Treasurer’s Investment Report and monthly report

Verbal Rosemaria Fuentez
Quarterly Report



Pamela Blaylock
Terrell County Treasurer

Pursuant to GC 2256.023 I, Pamela Blaylock, Terrell County Treasurer do hereby submit The Quarterly Investment Report.

All investments are in compliance with both Public Funds Investments Act and the Terrell County Investment Policy. The investments strategy is passive, which maintains a liquid cash flow and safety of the investment as priorities. As your Treasurer, I keep a watchful eye to ensure the “return of our principal” takes precedence over the “return on our principal” {GC 2256.023}

Therefore, Pamela Blaylock, County Treasurer of Terrell County, Texas, who being fully sworn, upon oath says that within and foregoing report is true and correct to the best of her knowledge.
Filed with accompanying reports this 9th day of August, 2024

Pamela Blaylock Treasurer, Terrell County

Commissioners’ Court having reviewed the Investment Quarterly Report as presented, hereby approve the report and request that it be filed with the official minutes of this meeting. In addition, the below signatures affirm that the Investment Report complies with statutes as referenced {GC 2256.023} and the affidavit states the ending quarterly balance of investments that are in the custody of the county treasurer equals: \$20,758,601.89

County Judge, Dale Carruthers

Adam John, Pct 1

Lupe Garza, Pct 2

Arnulfo Serna, Pct 3

Gene Chavez, Pct 4

Terrell County- County Treasurer
Quarterly Report of Investments
April- June 2024

		Starting Balance	Interest	Ending Balance
Terrell County CD	April-June	\$200,000.00	3.35%	\$101,629.40

Lonestar Corp Overnight	April	\$242,427.48	5.54%	\$243,511.50
	May	\$243,511.50	5.54%	\$244,634.03
	June	\$244,634.03	5.48%	\$245,724.50
Lonestar Government	April	\$242,504.21	5.34%	\$243,562.74
	May	\$243,562.74	5.36%	\$244,790.23
	June	\$244,790.23	5.34%	\$245,859.52
Lonestar Corp plus	April	\$241,915.90		\$243,000.90
	May	\$243,000.90	5.53%	\$244,125.02
	June	\$244,125.02	5.50%	\$245,215.90
TexStar- Records Preservation	April	\$577.83	5.32%	\$582.27
	May	\$582.27	5.30%	\$584.82
	June	\$584.82	5.30%	\$587.42
TexStar- Historical	April	\$7,681.58	5.32%	\$7,715.11
	May	\$7,715.11	5.30%	\$7,749.89
	June	\$7,749.89	5.30%	\$7,783.75
TexStar- Tax Note 2007	April	\$672.42	5.32%	\$675.38
	May	\$675.38	5.30%	\$678.44
	June	\$678.44	5.31%	\$681.44
TexStar- General	April	\$98.66	5.32%	\$99.00
	May	\$99.00	5.30%	\$99.36
	June	\$99.36	5.30%	\$99.72
TexPool	April	\$953.09	5.37%	\$957.29
	May	\$957.29	5.37%	\$961.63
	June	\$961.63	5.49%	\$965.83
Total for all County Investments				\$848,547.48
Permanent School Fund Investments				
PCSB CD	April	\$1,156,713.06	0.70%	\$1,157,400.75
	May	\$1,157,400.75	0.70%	\$1,158,066.65
	June	\$1,158,066.65	0.70%	\$0.00 Matured combined wit
PCSB CD	April	\$585,161.46	2.56%	\$586,421.18
	May	\$586,421.18	2.56%	\$587,642.89
	June	\$587,642.89	2.56%	\$0.00 Matured combined wit
PCSB CD	April	\$622,466.13	2.53%	\$623,787.81
	May	\$623,787.81	2.53%	\$625,069.57
	June	\$625,069.57	2.53%	\$0.00 Matured combined wit
PCSB CD Monthly Cd	April	\$1,500,244.00	5.19%	\$1,505,557.36
	May	\$1,500,244.00	4.33%	\$1,505,557.36
	June	\$1,500,244.00	4.33%	\$1,158,066.65
New PCSB CD	June	\$0.00		\$2,341,600.00
PCSB Money Market	April	\$345,943.21	0.50%	\$346,094.87
	May	\$346,094.87	0.50%	\$346,241.86
	June	\$346,241.86	0.50%	\$346,374.68
Lonestar Government	April	\$200,355.81	5.33%	\$196,004.40
	May	\$196,004.40	5.32%	\$196,888.23
	June	\$196,888.23	5.33%	\$197,748.27

TexStar	April	\$745,279.02	5.30%	\$729,125.65	
	May	\$729,125.65	5.30%	\$732,412.53	
	June	\$732,412.53	5.31%	\$735,609.69	
TexPool	April	\$333,136.77	5.37%	\$334,591.84	
	May	\$334,591.84	5.37%	\$336,102.53	
	June	\$336,102.53	5.49%	\$337,569.94	
Hilltop Securities	April	\$14,327,335.55	4.89%	\$14,348,665.89	
	May	\$14,348,665.89	4.89%	\$12,368,610.31	2,000,000 matured
	June	\$12,368,610.31	4.89%	\$14,372,587.99	
Total for Permanent School Funds				\$19,489,557.22	

Ratifies – July	\$25,644.71
Courthouse – July	\$2,557.44
Clerk – July	\$7,002.19
Sheriff – July	\$45,993.54
Road & Bridge – July	\$854.62
Animal Control	None
Justice of the Peace	July (Both)
County & District Clerk	July
EMS	Verbal
Road & Bridge	July
Senior Citizens Transportation	July
AgriLife Extension	July
Museum & Historical Commission	Verbal
Terrell County Library	None
Visitor Center	None
Sanitation	July
Clinic Report	July
Volunteer Fire Department	July
Airport Report	July
Food Pantry	July

Adjourn - Commissioner Serna motioned to adjourn. Commissioner Johnson seconded the motion, calling for a vote; all members answered “aye,” and the motion carried.

/s/ Raeline Thompson

Raeline Thompson, County Clerk and Ex-officio Clerk
Terrell County Commissioners Court

ORDER TO APPROVE MINUTES OF REGULAR SESSION

The above and preceding minutes of the meeting held on August 12th, 2024, are now approved (as amended this _____ day of _____ 2024) as presented IN OPEN COURT this 9th day of September, AD, 2024.

Dale Carruth Presiding Officer

Attest: *Raeline Thompson* County Clerk

